

December 14, 2011

## HOLIDAY SCHEDULE NOTIFICATION



The VeriFone Team would like you to be aware of the following holiday schedule.

We hope this advanced notice helps you better plan your schedule and keep your operation running smoothly.

### Winter Holiday Schedule

**Monday December 26<sup>th</sup> – Friday, December 30<sup>th</sup> VeriFone Offices will be closed.**

- Sales, Marketing, Order Entry, Training and Engineering will not be available during these dates.
- The Field Services Team will have limited availability during these dates.
- The Contract Services Team supporting services such as Annual Software Maintenance (ASM) will have limited availability during this time.

**When placing your purchase orders for VeriFone products and services, please keep the following timeframes in mind:**

- All Petroleum Systems and MX 800 Series PIN pads will follow current lead times of 1-2 weeks, please plan your purchases accordingly.
- The VeriFone repair facility in Louisville, KY will continue with business as usual, closing only on December 26, and January 2<sup>nd</sup>.
- Freight carriers FedEx and UPS will also be closed on December 26, and January 2<sup>nd</sup>.
- The VeriFone Help Desk will remain open and ready to be of assistance to you throughout the Holiday week.

**In addition, please note the following:**

- Last Day for System Orders – **December 23<sup>rd</sup>, 2011**
- Last Day for Parts Orders – **December 23<sup>rd</sup>, 2011**
- Last Day for Training Orders – **December 23<sup>rd</sup>, 2011**
- Last Day of Product Shipments – **December 23<sup>rd</sup>, 2011**

To check order status and retrieve tracking information, please visit us on the **Premier Portal** at <http://premier.verifone.com>. To get started, click "View", then "Sales Order Inquiry".

**Our offices will re-open for business as usual on Tuesday, January 3<sup>rd</sup>.**

**From our Team to your Team, we wish you all a safe and happy holiday season!**